

# CLIENT REFERRAL FORM FOR IMMIGRATION ADVICE

## Referral details:

Name:

Position:

Contact phone:

Contact email:

Date of referral:

## Client details:

Given name:

Family name:

Date of birth:

Union:

Phone:

*Is it safe to call them on this number? YES/NO*

Email:

Country of origin:

Interpreter needed?

*If yes, which language?*

Visa held (if any)?

What information  
or advice is being  
sought?

Additional  
questions to help  
with assessing  
the urgency of the  
matter:

*Is the person in immigrating detention? YES/NO*

*Date they were detained:*

*Has the person had a visa refused or cancelled? YES/NO*

*Provide details (including dates and a copy of the decision):*

*Are they experiencing family violence: YES/NO*

*Would they prefer to see a female/male lawyer?*

*Are there any matters that would mean they need urgent advice about their immigration status? e.g. workplace exploitations, threats to terminate employment, health or housing issues?*



# VISA ASSIST REFERRAL PROCESS

